ALMBS CAREERS PACKET

THE AMERICAN LEGION MOUNTAINEER BOYS STATE

June 9 – June 15
2024

Each Citizen participates in this serious, but fascinating, leadership academy. You will have a full-time job. There is no public assistance at the ALMBS. You will be paid a salary (in ALMBS currency) based upon the job(s) you perform.

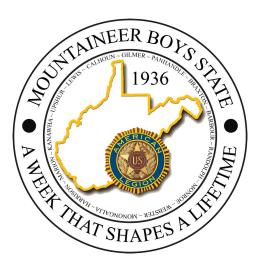
You will have one of the "Full Time" jobs by Wednesday morning, so it is recommended you pursue a job that interests you.

For positions identified as hired positions, applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are also available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening, if necessary.

ALMBS jobs fall within the following career paths:

- Political
- Legal
- Banking
- Journalism
- Office of Emergency Services
- Corrections
- Law Enforcement
- Forensic Laboratory
- Homeland Security / National Guard
- Business Management & Marketing

WEST VIRGINIA'S PREMIER LEADERSHIP ACADEMY



85TH ANNUAL

A PROGRAM OF
THE AMERICAN LEGION
DEPARTMENT OF WEST VIRGINIA



ALMBS CAREERS PACKET

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POLITICAL (Elected) STATE LEVEL	SALARY	HOMELAND SECURITY/NATIONAL GUARD Colonel A	
Governor	150,000	Lieutenant 4	
Secretary of State		Sergeant A	
Attorney General B		Private First Class (approximately 9)	28 O
Auditor		National Guard Private (as needed)	24 M
Treasurer		BUSINESS MANAGEMENT & MARKETING	SALAR
Commissioner of Agriculture		Business Management Executive Officer A	
Supreme Court Justices B (5)		Business Management Sales Coordinator A	
Federalist Party Chairman		Business Management & Marketing Financial Officer	
Nationalist Party Chairman		Business Marketing Executive Officer A	
COUNTY LEVEL	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Business Marketing Design Officer 🗛	
Circuit Judges B (10)	126,000	Business Management Logistics Coordinator A	
Magistrates (10)		Lemonade Stand Operators 🛦	24,00
Prosecuting Attorneys B (10)		APPOINTED POSITIONS	SALÁR
Sheriffs (10)		Department of Environmental Protection Secretary	75,00
Circuit Clerks (10)		Education & Arts Secretary	
County Clerks (10)		Commerce Secretary	
Assessors (10)		Governor's Cabinet Secretary	
County Commissioners (30)		State Superintendent of Schools	
County Board of Education		Educational Broadcasting Director	
State Senators (20)		Adjutant General - National Guard	
House of Delegates (1 for every 7)		State Fire Marshal	
CITY LEVEL		State Police Superintendent	
Mayors (10)	47,500	Lottery Director	
City Council Members (30)		Division of Corrections Commissioner	70,00
LEGAL	SALARY	Highways/Public Works Commissioner	
Lead Defense Atto <u>rne</u> y B P (10)	5,000/case	Motor Vehicle Director	
	150/hour	Natural Resources Director	70.0
Defense Attorney BP			
Defense Attorney B P	negotiate w/client	Natural Resources Law Enforcement Chief	
Defense Attorney BP	negotiate w/client	Natural Resources Law Enforcement Chief	68,50
Defense Attorney B Civil Attorney B The "Legal" program also includes: Supreme Court J.	negotiate w/client ustices, Attorney General,	Natural Resources Law Enforcement Chief Employment Programs Director	68,50 70,00
Defense Attorney BP	negotiate w/client ustices, Attorney General, ss, and Circuit Clerks, all of	Natural Resources Law Enforcement Chief Employment Programs Director Supreme Court Clerk	68,50 70,00 50,00
Defense Attorney B	negotiate w/client ustices, Attorney General, ss, and Circuit Clerks, all of tions. SALARY	Natural Resources Law Enforcement Chief Employment Programs Director	
Defense Attorney B Civil Attorney B The "Legal" program also includes: Supreme Court J. Circuit Court Judges, Prosecuting Attorneys, Magistrate are also "Political" (Elected) post BANKING Bank President A.	negotiate w/client ustices, Attorney General, s, and Circuit Clerks, all of tions. SALARY	Natural Resources Law Enforcement Chief Employment Programs Director Supreme Court Clerk Supreme Court Crier	
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ALMBS CAREERS PACKET

POLITICAL

Numerous opportunities exist for you to run for political office at the ALMBS. You will be provided specific instruction on how to run for the various offices upon your arrival at the ALMBS.

You are encouraged to run for at least one office. At the state level, you may run for Governor, Auditor, Attorney General, Treasurer, Secretary of State, Commissioner of Agriculture, or Justice of the Supreme Court. You may only run for one state office. At the county level, you may run for Sheriff, County Clerk, Circuit Clerk, Assessor, County Commissioner, Prosecuting Attorney, State Senator, House of Delegates, Magistrate, Circuit Judge, or Board of Education member. At the city level, you may run for Mayor or City Council member. A Citizen shall be permitted to run for election for only one office at each level (State, County, and City). A Citizen can hold only one elected office.

All candidates for State Office will be given an opportunity to address all the Citizens of their respective political party at the party caucus on Monday - prior to the primary election. This is a critical phase in the state election process that often has a significant impact on the results of the state primary election. State office candidates will be given approximately one (1) minute to provide their address. They are encouraged to give significant thought to their address's content and delivery.

CAMPAIGN GUIDELINES

To ensure fair and honest campaigns at the ALMBS, the following guidelines will be observed by all candidates:

- No campaign materials can be brought from home. This is to ensure that all Citizens start out on an equal footing and develop a campaign of their own effort and initiative.
- Campaign materials may be purchased on Sunday, Monday, and Tuesday afternoons/evenings at Headquarters. The cost of campaign materials is paid in the ALMBS currency or campaign contributions (ALMBS currency collected from other Citizens).
- Personal computers and word processors are not permitted to be used.
- Posting of campaign materials is not permitted inside Mount Vernon Dining Hall.
- No campaign signs are to be affixed to a point that is higher than one can reach standing on a chair. No campaign signs are to be affixed to any lamppost, fire equipment, exit signs, automobiles, or stairwells.
- The ALMBS asks for the use of common sense in any candidate's campaign. All campaign signs should be in good taste, free from obscene language, and suggestive or lewd designs.
- The ALMBS also asks each candidate to be responsible. After elections are over, each candidate is required to remove his campaign signs and dispose of them in a proper manner.
- All nicknames must be approved by the ALMBS Political Process Coordinator. No obscene/off-color nicknames will be tolerated.
- Campaign materials are not permitted to be drafted or affixed to the ALMBS Uniform.



ALMBS CAREERS PACKET

POLITICAL CAREER PATH JOB DESCRIPTIONS

STATE GOVERNMENT ELECTED POSITIONS

Job Title	Overview of Job
Governor	Oversees the operations of the State
Secretary of State	Keeper of all records of the State and ensures election processes are followed
Attorney General*	As the legal representative for the State, defends the State and provides legal advice
Auditor	In addition to keeping records of receipts and disbursements, examines all requisitions for
	payments
Treasurer	Manages the State's checking account and is custodian for all state monies
Commissioner of Agriculture	Protects the health of citizens, plants, and animals
Supreme Court Justice* (5)	Presides over cases to ensure laws and decisions made are legal, based on the State
	Constitution
Federalist Party Chairman	Oversees the operation of the Federalist political party
Nationalist Party Chairman	Oversees the operation of the Nationalist political party

^{*} You must pass the ALMBS Bar Exam to be eligible to hold this position.

COUNTY GOVERNMENT ELECTED POSITIONS

Job Title	Overview of Job
Circuit Judges* (10)	Conducts trials, makes judgments and stays abreast of changes in the law. Conducting trials requires a judge to be impartial and make decisions based upon law.
Magistrates (10)	Conducts misdemeanor trials. Interacts daily with judges and superior officers of detention center.
Prosecuting Attorney* (10)	Serves as the county chief law enforcement official. Provides legal advice to the county commission and prosecutes crimes in magistrate and circuit courts.
Sheriff (10)	As the lead law enforcement officer for the county, enforces laws and court orders and keeps the peace. Serves as the bailiff in magistrate and circuit courts, transports prisoners, and collects taxes.
Circuit Clerk (10)	Records all lawsuits, indictments, motions, and other related papers in all cases filed in the circuit, magistrate, and county courts. Issues all processes including summonses and subpoenas.
County Clerk (10)	Maintains records and collects fees
Assessor (10)	Records and assesses value of real and personal property
County Commissioner (30)	Addresses issues that come before the Commission
County Board of Education	Participates in decisions regarding operations of schools
State Senate (20)	Introduce bills and resolutions, offer amendments, and serve on committees
House of Delegates (1 for every 7)	Introduce bills and resolutions, offer amendments, and serve on committees

^{*} You must pass the ALMBS Bar Exam to be eligible to hold this position.

CITY GOVERNMENT ELECTED POSITIONS

Job Title	Overview of Job
Mayor (10)	Appoints and removes departmental heads; drafts and proposes a budget to city council. Interacts with state officials,
City Council Member (30)	Introduces resolutions, offer amendments, votes on possible city ordinances

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ALMBS CAREERS PACKET

POLITICAL APPOINTED POSITIONS

Job Title	Overview of Job
Secretary of Environmental	Establishes and oversees recycling program
Protection	
Secretary of Education & Arts	Oversees the Educational Broadcasting Authority Director and the American Legion
	Mountaineer Boys State Museum
Commerce Secretary	Oversees the ALMBS lemonade stand and works to promote and preserve the well-being of
	the citizens of ALMBS by providing a cooperative, interagency system that stimulates diverse
	economic growth, encourages the appropriate use of our state's abundant resources, improves
	the safety and productivity of our workforce, and promotes the beauty and desirability of
Carrante n'a Calinat Carratana	ALMBS as a world-class tourism destination.
Governor's Cabinet Secretary State Superintendent of Schools	Liaisons between the Governor and state agencies
	Oversees state school operations
Educational Broadcasting Director	Provides all public announcements
Adjutant General - National Guard	The highest-ranking officer in the ALMBS National Guard who oversees and is responsible for all facets of the ALMBS National Guard
State Fire Marshal	Implements and coordinates fire safety programs
State Police Superintendent	Serves as the highest-ranking official in the State Police
Lottery Director	Develops and promotes lotteries to generate revenue for the state
Division of Corrections	Manages ALMBS Jails and Prison
Commissioner	Manages ALMBS Jans and Filson
Highways/Public Works	Oversees all construction, reconstruction, and maintenance projects which add to the well-
Commissioner	being of the state.
Division of Motor Vehicles	Oversees the accumulation of and requests for vehicle records
Commissioner	
Natural Resources Director	Oversees Wildlife Management Area
Natural Resources Law Enforcement	Serves as the highest-ranking official in the Division of Natural Resources Law Enforcement
Chief	Section
Employment Programs Director	Finds jobs for ALMBS Citizens who are jobless
Supreme Court Clerk	Records activities of the Court
Supreme Court Crier	Opens and adjourns court sessions
Governor's Chief of Staff	Controls access to the Governor and manages the Governor's calendar; monitors the flow of
	information to the Governor on policy issues; manages and communicate the governor's
	policy agenda to the state legislature and the public
House Clerk	Advises delegates on matters relating to the business and procedures of the House and its
	committees
Senate Clerk	Advises senators on matters relating to the business and procedures of the Senate and its
H C A. A.	committees
House Sergeant at Arms	Maintains order in the Chamber of the House of Delegates
Senate Sergeant at Arms	Maintains order in the Chamber of the Senate
House Door Keeper	Announces all messages and guards the door to the Chamber of the House of Delegates
Senate Door Keeper	Announces all messages and guards the door to the Senate Chamber
Police Chief	Enforces all state laws and city ordinances within the boundaries of his jurisdiction



ALMBS CAREERS PACKET

MISCELLANEOUS FULL-TIME POSITIONS

Job Title	Overview of Job
Department of Highways/Public	Performs various cleaning and maintenance tasks, with primary emphasis on the highways
Works Laborer	within the State
Bureau of Employment Programs	Assists individuals seeking employment
Laborer	
Division of Motor Vehicles Laborer	Assists individuals seeking their vehicle registration(s) and driver's license
Lottery Department Laborer	Assists in operating the State's lotteries
Division of Natural Resources	Assists in the management of the State's Wildlife Management Area for recreation, research,
Laborer	conservation, and education

PART-TIME POSITIONS

Holding a part-time position must be held alongside a full-time position.

Job Title	Overview of Job
Sheriff Deputy (20)	Assists the sheriff in the performance of his duties
Circuit Clerk Deputy (10)	Assists the circuit clerk in the performance of his duties
County Clerk Deputy (10)	Assists the county clerk in the performance of his duties
Assessor Deputy (10)	Assists the assessor in the performance of his duties
Magistrate Clerk (10)	Assists in managing court's administrative tasks (e.g., handling court filings and setting
	hearing dates)
Assistant Prosecuting Attorney* (10)	Assists the prosecuting attorney in the performance of his duties; requires passage of the
	ALMBS Bar Exam.
Court Reporter (10)	Captures spoken dialogue at hearings and court proceedings with specialized equipment
Athletic Director (10)	Organizes cottage participation at all organized athletic events and ensures that the cottage
	fields a team at the designated time
Band Member	Attends rehearsals to prepare for performances, performs at functions
Chorus Member	Attends rehearsals to prepare for performances, performs at functions
Athlete	Participates in scheduled athletic events

^{*} You must pass the ALMBS Bar Exam to be eligible to hold this position.

LEGAL

The ALMBS operates a fully functioning legal system that is overseen by staff who are legal professionals. <u>ALL</u> <u>Citizens are required to take the ALMBS Bar Exam after the noon meal on Sunday.</u> It is highly recommended that you study the "Law Lecture" prior to ALMBS. A thorough study of the "Law Lecture" is recommended to enhance your possibility of receiving a passing score on that examination. The ALMBS "Law Lecture" can be found on the ALMBS website at https://packet.wvboysstate.org.

Each ALMBS county will prepare and present a court trial that will be reviewed and evaluated by visiting Attorneys from the Harrison County Bar Association. The lead defense attorney in this trial will be appropriately compensated, in ALMBS currency, for his efforts. The ALMBS Courts also hear a variety of cases that involve the ALMBS laws. Defense attorneys operating in a part-time capacity will be compensated in ALMBS currency.

The following positions comprise the ALMBS Legal System: supreme court justices, attorney general, circuit court judges, prosecuting attorneys, magistrates, circuit clerks and defense attorneys.

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ALMBS CAREERS PACKET

You must pass the ALMBS Bar Exam in order to be eligible to hold the offices of Attorney General, Justice of the Supreme Court, Prosecuting Attorney, Circuit Judge, and the position of Attorney. Each Citizen is permitted to retake the ALMBS Bar Exam by paying the \$50 fee and sitting for the examination during the announced exam times.

LEGAL CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Lead Defense Attorney* (10)	Ensures the accused is afforded all their protections as the law and constitutions provide; works to help the accused have the best outcome with their case, based on the evidence that has been presented against them.
Defense Attorney*	Assists the lead defense attorney in the performance of his duties
Civil Attorney*	Represents citizens in civil cases
The Legal Program also includes Supre	eme Court Justices, Attorney General, Circuit Court Judges, Prosecuting Attorneys, Magistrates
and Circuit Clerks, and all of which ar	e also "Political" (Elected) positions.

^{*} You must pass the ALMBS Bar Exam to be eligible to hold this position.

BANKING

The ALMBS Bank gives each Citizen an opportunity to learn personal financial management and responsibilities. Several positions including president, vice president, loan officers, and full and part time tellers are available for those interested in learning about banking institutions.

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are also available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening, if necessary.

BANKING CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Bank President	Oversees banking operations, planning, policies, and practices
Bank Vice President	Generates profits for the bank through increases in deposits and loans among both residential
	and business customers
Loan Officer	Contact for borrowers who want loans from the bank and guides the borrower through the
	application process for a loan
Staff, full-time (3)	Handles customer financial transactions
Staff, part-time (13)	Handles customer financial transactions

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ALMBS CAREERS PACKET

JOURNALISM

At ALMBS, a daily newspaper (print) and nightly news (broadcast) are produced to keep citizens informed about daily events and upcoming schedules. The newspaper staff is comprised of an editor, staff reporters, photographers, graphic designer, layout editor, and sportswriter. The news broadcast will have a broadcast manager, video editor, and reporters. The print and broadcast material will also be available online at https://wvboysstate.org.

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening, if necessary.

JOURNALISM CAREER PATH JOB DESCRIPTIONS

PRINT DIVISION

Job Title	Overview of Job
Editor	Identifies, investigates, and relays events and happenings. Analyzes and interprets the
	stories and presents them to the public in an easily understood format
Staff Reporter (3)	Covers stories by gathering and verifying facts and writing accurate, understandable copy
Photographer (3)	Arranges subjects and background objects; sets up equipment and lighting; takes clear,
	focused images; and edits photographs using software like Adobe Photoshop
Graphic Designer	Uses photo editing software, layout software and digital illustration to create designs
Layout Editor	Designs the format of newspaper and online materials
Sportswriter	Delivers engaging and informative news on sports for newspapers and website
Cottage Reporter (13)	Writes informative, local information for newspaper and website

BROADCAST DIVISION

Job Title	Overview of Job
Broadcast Manager	In addition to overseeing other job functions, manages the station's relationships with other organizations, such as advertisers or the corporation that owns the station.
Video Editor	Manages and oversees technical aspects of video recording and editing.
Reporter	Identifies, investigates, and relays events and happenings for nightly news broadcast.



ALMBS CAREERS PACKET

OFFICE OF EMERGENCY SERVICES

The ALMBS operates a functioning Fire Department, 9-1-1 dispatch center, and Emergency Medical Services station throughout the week. These departments are overseen and operated by the County Emergency Services Director(s). These brave young men will participate in an Emergency Services Academy which will encompass aspects of county-based Emergency Medical, Firefighting, and 9-1-1 communications training. (Please note: No citizen will be asked to participate in any dangerous activity.) After participating in the academy, citizens will take on responsibilities throughout the week to ensure safety of their fellow citizens and respond to/participate in various scenarios that will show them how the workings of government bodies directly affect the emergency services in the state. A minimum of one citizen from each county or combined county is selected to join the ranks of this program. Participation in the ALMBS Emergency Services is a demanding endeavor and it is recommended that only citizens who are strongly interested in careers such as: Firefighters, 9-1-1 Dispatchers, Emergency Medical Technicians, Paramedics, and or County Emergency Service Directors, plan to involve themselves in this program. These occupations involve a significant commitment, and participants may be required to work long and late hours and may not be able to participate in other activities such as scheduled free time. Those wishing to pursue this career path are encouraged to bring a flashlight, and notebook.

Applications will be available from your cottage counselors on Sunday morning and should be brought along when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening if necessary.

OFFICE OF EMERGENCY SERVICES CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Office of Emergency Services Director (10)	Oversees county safety with particular emphasis on fire safety and response. Attends statewide OES Director meetings and works with county and city governments to enhance fire safety and emergency services.

CORRECTIONS

The ALMBS Division of Corrections (DOC) is responsible for establishing and operating The American Legion Mountaineer Boys State Jail and Prison, under the strict supervision of Staff Advisors. The DOC is comprised of Corrections Officers who receive training in a Corrections Academy. The Corrections career path involves a significant commitment, and participants may be required to work long and late hours and may not be able to participate in other activities such as scheduled free time. The Commissioner of the DOC is appointed by the Governor, with the advice and consent of the Senate, from the ranks of the Corrections Officers.

Applications for the position of Corrections Officer will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening if necessary.

CORRECTIONS CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Corrections Officer (13)	Maintains custody and security of offenders through supervision, observation, and monitoring surveillance devices.



ALMBS CAREERS PACKET

LAW ENFORCEMENT

The ALMBS operates a functioning Division of Public Safety (State Police) and a Division of Natural Resources (DNR) Law Enforcement Section (DNR Police Officers) which are chaired by West Virginia State DNR Police Officers and State Troopers who are assigned to ALMBS. The ALMBS DNR Police Officers and State Troopers attend a Police Academy and perform many law enforcement responsibilities within the program. A minimum of one Citizen from each county is selected to be in the State Police and most counties have one Citizen who is a DNR Police Officer. The ALMBS DNR Police Officers and State Police may be selected to participate in flagraising and lowering, command functions during the Formal Review, and other duties. Participation in the ALMBS DNR Law Enforcement Section and State Police is a demanding endeavor and it is recommended that only Citizens, who are strongly interested in Law Enforcement careers and plan to involve themselves in few of the other opportunities at ALMBS, pursue these occupations. These occupations involve a significant commitment, and participants may be required to work long and late hours and may not be able to participate in other activities such as scheduled free time. Those interested in pursuing a law enforcement career are encouraged to bring a flashlight, 8½ x 11" notebook, rain gear, and camouflage clothing/outerwear.

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening; if necessary.

LAW ENFORCEMENT CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
State Police Trooper (20)	Exercises statewide police power to preserve the peace, protect life and property, prevent crime, and apprehend criminals
Natural Resources Police Officers (14)	Exercises statewide police power with emphasis on fish & game, boating, and environmental law enforcement

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ALMBS CAREERS PACKET

FORENSIC LABORATORY

The ALMBS Forensics Lab is a full-service laboratory that performs specialized examinations on evidence that is collected during criminal investigations. Services are provided free of charge to all law enforcement entities operating within the ALMBS. The forensic lab will be composed of a supervisor, forensic investigators, and forensic laboratory technicians.

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening; if necessary.

FORENSIC LABORATORY CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Forensic Supervisor	Ensures the lab is staffed and the field investigation teams have their required materials.
	Point of contact for those seeking services from the Forensic Laboratory. Testifies as a
	subject matter expert in criminal trials.
Forensic Investigator (2)	Conducts crime scene investigations to include taking detailed photographs, preparing
- ' '	diagrams, and collecting and preserving evidence. May testify at criminal trials.
Forensic Laboratory Technician (2)	Receives and tests evidence, files test results and lab reports. May testify at criminal trials.

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ALMBS CAREERS PACKET

HOMELAND SECURITY/NATIONAL GUARD

There exists at the ALMBS a functioning National Guard/Homeland security component. The mission of this component is to successfully mobilize and deploy soldiers, units, and resources as necessary. The ALMBS National Guard/Homeland Security component conducts missions when required by authority of the Governor. Members of the ALMBS National Guard/Homeland Security component may be selected to participate in flagraising and lowering functions as well as command responsibilities during the formal review. Individuals will be selected from the Applicants to be in the National Guard/Homeland Security component. Those individuals will receive specialized training throughout Sunday evening - Wednesday in preparation for their duties. Additionally, the applicants selected for the National Guard/Homeland Security component, on Sunday evening, will receive a \$1,000.00 signing bonus in ALMBS currency. Based upon the recommendation of the staff advisor(s) to this program, one of the Applicants, upon successful completion of training, will be appointed by the elected ALMBS Governor to be the Adjutant General. This career path, like the Law Enforcement career path involves a significant commitment and participants may be required to work long and late hours and may not be able to participate in other activities such as free time.

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening; if necessary.

HOMELAND SECURITY/NATIONAL GUARD CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Colonel	The second highest ranking officer in the ALMBS National Guard with direct supervisory
	authority of the ALMBS Lieutenant
Lieutenant	The third highest ranking officer in the ALMBS National Guard with direct supervisory
	authority of the ALMBS Sergeant. Responsible for assuring the ALMBS Guardsmen have
	uniforms and necessary equipment
Sergeant	Responsible for the supervision, individual training, personal appearance, and cleanliness of
	all ALMBS National Guard Private 1st Class and Privates
Private First Class (approximately 9)	Carries out orders issued by their commanding officers
Private (as needed)	Carries out orders issued by their commanding officers

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ALMBS CAREERS PACKET

BUSINESS MANAGEMENT & MARKETING

The Business Management staff is comprised of an Executive Officer, Sales Coordinator, and Logistics Coordinator. The Business Marketing staff is comprised of an Executive Officer and Design Officer. A Financial Officer will also be selected. The position(s) of "Lemonade Stand Operator" will be filled, from the ranks of the unemployed, as necessary. The success of the ALMBS General Store, lemonade stand, and other approved ALMBS businesses depends on the above positions being able to work together as a team.

All profits of the General Store, lemonade stand, and other approved ALMBS businesses go to support ALMBS as designated by ALMBS law (See referenced legislation).

Applications will be available from your cottage counselors on Sunday morning and should be brought when applying for this position on Sunday afternoon. Applications are available at https://packet.wvboysstate.org. Interviews will take place on Sunday afternoon and Sunday evening; if necessary.

BUSINESS MANAGEMENT & MARKETING CAREER PATH JOB DESCRIPTIONS

Job Title	Overview of Job
Business Management Executive	Oversees all aspects of the ALMBS approved business(es).
Officer	
Business Management Sales	Oversees the sales related to all ALMBS businesses
Coordinator	
Business Management & Marketing	Oversees all financial aspects of the approved ALMBS businesses. Prepares a daily report
Financial Officer	detailing receipts and disbursements
Business Marketing Executive	Oversees all aspects of the business marketing plan with emphasis on maximum sales
Officer	potential
Business Marketing Design Officer	Has primary responsibility for the creation of all advertising designs (print/broadcasts)
Business Management Logistics	Primarily responsible for placement of all sales products
Coordinator	
Lemonade Stand Operator	Operation of a lemonade stand that will sell refreshments on Thursday, Friday, and
	Saturday. All sales will be made in real money and will be directly used to fund
	Mountaineer Boys State. Participants may also assist with the operation of the ALMBS
	store.